



# ACTION EDUCATION



ANNUAL REPORT

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FY2017



# CONTENTS

02 Action Education: Vision, Mission and Values

03 A message from our partners  
Youthline CEO Stephen Bell

04 Action Education Board Members

05 Message from Action Education  
Manager Ramon Narayan

07 Who is Action Education?

12 South Auckland Poets Collective

13 Spoken Word Poetry

14 Best Practice Guide

15 WORD - The Front Line

17 Stand Up Poetry

18 Professional Development

19 Acknowledgements

21 Financials





## ***VISION:***

Young people are free to express their inherent creativity.

## ***MISSION:***

To utilise creative and action-based methods to engage young people in a journey of reflection and exploration.

It is through this journey that they become actively involved in their own development.

# ***VALUES***

### ***DIVERSITY***

It is through acknowledging diversity that the richness of the human experience is celebrated. Everyone's experience is unique and we all require opportunities to honour this.

### ***ENGAGEMENT***

Action Education has a rich history of effectively engaging with young people. This is the foundation we stand on. We continue to meet young people where they are, utilise their strengths and ignite their passion.

### ***JOURNEY***

Personal development is a lifelong journey. By acknowledging this, we can walk alongside others in theirs.

### ***AUTHENTICITY***

Authenticity is crucial for building an environment of trust so that an effective working relationship can occur.

### ***GROWTH***

Growth is a reflective learning process that allows for holistic integration of self.

### ***CREATIVITY***

is necessary.



# A MESSAGE FROM OUR PARTNERS



## STEPHEN BELL, MNZM YOUTHLINE CEO

Youthline and Action Education have a long history of collaboration. Youthline is proud to provide structural, personnel and secretariat support to Action Education, so that they can focus on unleashing potential in young people.

I am constantly amazed at how much this small team of dedicated people is able to achieve. Something amazing happens when people are able to combine their creative passions and their work, and this is evident for Action Education. The sheer quantity of connections Action Education has made this year is enormous, but what is truly impressive is the quality and depth of the work.

In particular, it has been a joy to witness the growth and success of WORD – The Front Line poetry competition. Not only is Action Education able to create a space for a diverse group of young people to exist and express their authentic selves, they celebrate the connections made between very disparate groups of people, individuals who would never have had the opportunity of connection outside of this programme.

The true leadership of this organisation is in the role modelling they do each and every day. This is a team of poets, writers, musicians, DJs, dancers and artists, and by expressing themselves creatively they open a space for young people to do the same.

It takes courage to stand on a stage and show the world who you really are, and this is something the Action Education facilitators do on a regular basis.

It is a pleasure to see so many young men, particularly those from Māori and Pacific Island heritage, take up the mantle of an oral storytelling tradition through poetry. The image of a strong kiwi male who does not share his feelings has been ingrained into the cultural context of this country. Action Education flips this stereotype on its head, showing a fierceness of strength which is found in the very opposite: through expressing yourself, your emotions, thoughts and feelings. That strength is found in our vulnerability, our triumphs and our challenges, when we speak out not when we keep it within.

I applaud the strides Action Education is taking to support the development of youth work in this country through training, workshops and local capacity building. If you ever have a chance to run a training session for your teachers, youth workers or even corporate or sports teams, take it. You won't get something as authentic, creative, action-based and customised anywhere else.

# ***ACTION EDUCATION BOARD***



Julian Prior



Julie McKenzie



David Wong-Tung



Kylie Jens  
Appointed 29-06-2016



Maggie Winterstein



Roger Beaumont



Richard Jolly  
Appointed 21-06-2016



Melanie Potter  
Resigned 28-03-2017

# BOOM!!

FY17 has been quite a year, a year of absolute awesome and also a year of stretch. Once again our work with young people, schools and communities has grown. We have managed to connect more people to their creativity and the opportunities to let this out, while also stretching our own comfort zones and taking our work to new places.

Action Education engaged with 23,030 individuals this year, in Auckland and beyond.

WORD – The Front Line, the inter high school spoken word poetry competition born in 2014 has once again proved to be a catalyst for more young people to step into their stories and share them courageously. Since we began the journey of WORD in 2014, more than 550 pieces of poetry have been performed publicly. This year, 32 teams from 26 high schools auditioned. We heard about feminism, Syria, love, culture, magic, identity, religion, science, nature and so much more. We laughed, we cried, and for the first time we took our 2016 champions, Marist College, to Bankstown, Sydney to compete in the inaugural Trans-Tasman youth poetry slam.

The Auckland Art Gallery have been great friends to Action Education and WORD – The Front Line, and this year we deepened our collaboration in an exciting new way.

In November we brought 600 year 9 and 10 students from three different high schools through the gallery on a facilitated tour of current exhibitions by local artists. For some, this would have been their first time in an art gallery. We then guided the young people through a writing workshop which culminated in the students sharing response pieces in the art form of spoken word poetry. This was an incredible programme that combined visual art, the spoken word, recognized artists and young people exploring their own ability to create for the first time. It was an amazing experience, and one we hope to repeat.

Outside of Auckland we had the pleasure of joining forces with the Horowhenua District Council and the Kapiti Coast Youth Council to deliver a series of community capacity building workshops within the youth sector. It was also a pleasure to team up with Richie Hardcore to deliver presentations in high schools across the Horowhenua district.

We continue to work with Whakatakapokai, a care and protection residence in South Auckland, which is humbling and challenging, but the stories and poetry we get to hear are incredibly worthwhile.

Personally, I was touched to receive a New Zealander of the Year Local Hero Award. My journey with Action Education has been rewarding and fulfilling and I am so grateful for the opportunities I've received to learn and grow. In this work you don't seek recognition or reward because you get so much back every day, but the gesture was truly appreciated.

Finally, it is with a mix of emotions that we say farewell to **Dietrich Soakai**, who has been with Action Education for over seven years. Dietrich is a talented poet, gifted youth worker and tremendous human being. Over the years he has done incredible work with young people and in New Zealand's creative communities. I feel privileged to call him a friend. We wish Dietrich all the best in his future endeavors and know he will remain a great friend and supporter of Action Education.

We are pleased to welcome **Ken Arkind** to the Action Education whanau. Ken brings a huge wealth of experience to the organization, he literally is a world leader in what he does and we are incredibly lucky to have him.

I remain incredibly inspired by the young people who I walk alongside and that we hear from every day, young people who stand in their truth no matter the obstacles that are in front of them, those who take up leadership on a regular basis, those who make mistakes but take ownership and in doing so get back up again and those who support their peers to stand up, to be heard and to be counted.

All young people need spaces and opportunities to reflect on their journey, to connect with each other and to express who they are. This is what our communities need to heal, prosper and thrive. We give many, many thanks to our wider team of collaborators, supporters and funders for helping us stretch into so much more this year as we continue to support young people to do the same. We couldn't do what we do without you and we are truly grateful for your support!

**RAMON NARAYAN**  
**ACTION EDUCATION MANAGER**



# WHO IS ACTION EDUCATION?



## **RAMON NARAYAN**

MANAGER | YOUTH WORKER |  
FACILITATOR | POET

Ramon has been a community facilitator, educator and youth worker for the last 17 years in many different capacities from facilitating groups, participation processes, mentoring and coaching to coordinating events and developing youth development tools and models.

He has represented New Zealand on a world stage in various leadership forums around the world including leading a team on the Ship for World Youth Programme.

His great skill is designing and delivering content for diverse groups of people, ensuring that learning is experiential, active and fun. Though his background is in youth work, Ramon facilitates professional development for teachers, community workers, artists, corporate groups and high performance sports and executive leadership teams.

For his tireless efforts on behalf of young people, Ramon was awarded a New Zealander of the Year Local Hero Award in 2016.



## **STEVIE SIKUEA**

YOUTH WORKER | YOUTH DEVELOPMENT  
ADMINISTRATOR | POET

Stevie currently works as a youth development administrator for Action Education, and has been involved in the youth development sector since she was 14.

In 2015 she completed a Bachelor of Arts double majoring in Maori Development and Social Sciences at AUT, and has recently completed a Masters in Human Rights at AUT.

Stevie is passionate about young people, culture, creativity, education, and community development.



## KEN ARKIND

YOUTH WORKER | FACILITATOR | POET

Ken Arkind is an American National Poetry Slam Champion, Tedx Speaker, Nuyorican Poets Cafe Grand Slam Champion and published author who has performed his work in 49 States, six countries and at over 200 colleges and universities.

He is the founding Program Director of Denver Minor Disturbance, an independent literary arts organization dedicated to helping Colorado youth find voice through the mediums of poetry and performance.

Ken has recently completed his Bachelor of Creative Arts at Manukau Institute of Technology specializing in creative writing.



## DIETRICH SOAKAI

YOUTH WORKER | POET | EDUCATOR

Dietrich Soakai has been a Youth Worker for over nine years. He has served youth as a Programme Educator, Facilitator, Youth Pastor, Mentor, and more recently as a poet.

He is passionate about young people discovering their voice, creating spaces for young people to stand strong in their voice and express their identity through creativity.

Dietrich has had an incredible career with Action Education, and is moving on to new opportunities in FY18. He will remain connected through Action Education's wider network of facilitators and creatives.



## MARINA ALEFOSIO

SPOKEN WORD POET | FACILITATOR



Marina Alefosio is a Spoken Word Artist and mother who provides poetry and performance workshops for people of all ages.

She studied Creative Writing at the Manukau Institute of Technology and was a member of the South Auckland Poets Collective.

## ONEHOU STRICKLAND

SPOKEN WORD POET | FACILITATOR



Onehou is a Cook Island/Maori and proud resident of South Auckland with a passion for story telling both visually and lyrically. She has been a member of the South Auckland Poets Collective since 2012 which has seen her travel the country performing and running workshops in Spoken word.

Onehou wrote and directed the short film 'Two Steps Behind' as her graduate project at Auckland University of Technology which has since featured in the Pollywood14 film festival, Pasifika Film Festival and Maoriland Festival.

Onehou has a strong love for the arts and how its simple nature can reach and break through even the hardest of shells. It is something she has seen happen many times at workshops and events.

## LASTMAN SO'OULA

SPOKEN WORD POET | FACILITATOR



Lastman is a member of the South Auckland Poets Collective. Poetry has given him the opportunity to share his story with not only his community but also other educators, and especially young people. Spoken word poetry has also expanded Lastman's expression as an artist, creating connections and making new journeys.

Part of the journey is to finish his Bachelor of Fine Arts degree in hopes he can use his knowledge and experience to better not only his own future, but also the future of his family and community, whether that means using a paintbrush or words.

## SHELDON RUA

SPOKEN WORD POET | FACILITATOR



Born and raised in the heart of South Auckland, Sheldon Rua of Tainui/Waikato descent, aspires to inspire, encourage and to motivate. He just completed year 13 at Alfriston College as the 2016 School Dux.

Sheldon has crafted a flare for the arts. Whether that is playing music in local and national venues and competitions, to hip hop dancing on regional, national and internationally renowned platforms, or for sharing his passion for spoken word poetry.

Sheldon believes that to fully accept and understand a person, assumptions can never be made, but rather an open heart and the willingness to engage with people.

## LAURENT DUNNINGHAM

SPOKEN WORD POET | FACILITATOR



Laurent is a passionate spoken word artist, professional Hip Hop dancer, Choreographer and singer. She started writing at a young age and in 2010 she moved to Melbourne, where she competed in the Victorian State slam finals, and soon after became a member and facilitator for The Centre for Poetics and Justice.

She has traveled to NYC where she taught spoken word poetry at Camp Amerikids in 2011/12 and did her first poetry tour around NZ with Luka Lesson in 2012. She has also been a member of The South Auckland Poets Collective since 2015.

## ANDREW COOK AKA DJ EXILE

BREAKDOWN DJ TUTOR



DJ Exile has sixteen years of DJing and Radio Broadcasting experience with 95bFM, 106.9KFM and BASEFM. He has DJ'd most of New Zealand's premium festivals including Rhythm & Vines for the past six years. He holds a number of club residencies and operates as a professional DJ on the Auckland club circuit.

Youth work is a passion that began for Exile when he was a DJ tutor volunteering his time. This shifted into a full time position as a Youth Transition Worker for two years, before he stopped to focus on his music career.

Exile is a certified Audio Engineer having completed a Diploma in Audio Engineering. His expertise lies in his ability to fuse both his passions through utilising music and technology, and he uses that as a foundation for his approach to youth development.



# *SOUTH AUCKLAND POETS COLLECTIVE*

Action Education continues to collaborate with the renowned South Auckland Poets Collective (SAPC) to enhance creativity through poetry.

Together, Action Education and SAPC use spoken word poetry as a tool for positive social change with a focus on young people.

Performance styles differ from one poet to the next which leaves audiences artistically and soulfully satisfied.

Within the collective are national and international poetry slam finalists and champions, and published authors.

This very talented team of poets and educators deliver spoken word workshops and programmes alongside Action Education in the community. They also have fundamental roles in our annual spoken word poetry competition WORD – The Front Line as supporters, facilitators, and coaches.

It has been an exciting year and it is awesome to see young people who were once participants in workshops joining the ranks of the group as official members of the Collective.





# SPOKEN WORD POETRY

In the last year, Action Education has facilitated 280 spoken word poetry workshops with nearly 6,000 students across the country. This is a massive increase in our output from last year.

We have taught these workshops in mainstream and Alternative Education schools, Marae, camps, community groups, care and protection facilities, youth justice institutions, leadership retreats and large scale organisations throughout New Zealand.

Spoken Word has become a global phenomenon and we are honoured to be able to support so many incredible young people to find their voices. The continued interest and growth of the art form in Aotearoa stands as a testament to its power and also to the networks we have built and our ability to engage the community.

Spoken Word is an incredible medium for empathy and expression. It not only boosts critical thinking, listening and literacy skills but it also works as a bridge of understanding, connecting people across cultures, generations and borders. It is an emotional compass that young people can use to navigate their world and address the issues and emotions that they may be struggling with, in a positive and reflective way. When young people are provided with a safe space and medium to present their work, they often find they are not alone in their feelings, that their experiences and fears are often shared by their peers.

One of the highlights of this year was developing a programme in collaboration with the Auckland Art Gallery. The programme focused on engaging young people through art and poetry. We were able to bring through 20 classes from Onehunga High School, Alfriston College and Manurewa High over three weeks. Including workshops at their school then taking them through the gallery and responding to the art works through poetry. This was a huge success.



# ***BEST PRACTICE GUIDE***

Over the last few years, the spoken word movement has blossomed in New Zealand. Teachers and youth workers have discovered its powerful ability to engage students and have used it as a catalyst to not only reinvigorate interest in the classroom but to also increase retention and critical thinking.

The Spoken Word Best Practice Guide was created as a free manual for teachers who wanted to make spoken word part of their educational practice. The first of its kind in New Zealand, the guide has proven to be an invaluable resource for many of the educators in our community and beyond. So when it came time to updating it to the latest edition we reached out to those teachers directly in order to create something that we are truly proud of.

Because it is such an accessible, direct and creative medium in which to present an idea, spoken word can be used not just in English or creative writing classrooms, but across a multitude of subjects including history, public speaking, drama or science.

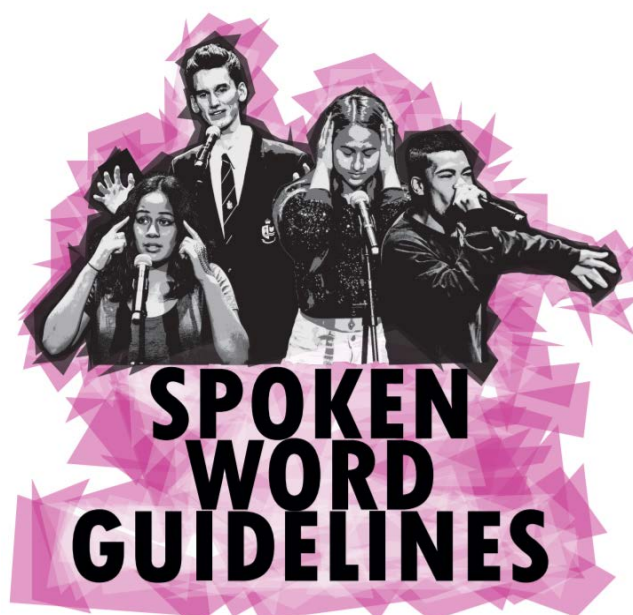
“The staff at South Auckland Poets Collective and Action Education do an underrated and fantastic job enabling the students to voice themselves and their world views.

The events they organise - whether it is the competition itself or workshops - are often educational both for students and teachers. As teachers, attending those can help you build relationships with the organisations, whom are very amiable and willing to help if you have a vision for poetry in your school, but it will also help see the poetry students in a different light. You will be surprised by what you learn - pleasantly surprised.”

**- Isaac Thomas, Teacher - McAuley High School**

For the latest edition we have edited our performance links, adding dozens of new performances from both International and New Zealand poets. Users of the digital guide can search for poems specific to the subject matter of their lesson plans by simply typing a word or phrase tagged onto the poem.

In addition to the performance links we have also included new historical pages, event listings, lesson plans and spoken word activities for both beginner and advanced students. We have also added more Professional Development sections including tips on how to develop a healthy spoken word culture within your school which includes advice and testimonies from both students and teachers. The guide is aligned with New Zealand English Curriculum and is a great starting point for anyone who wants to provide new platforms for youth voice, a compass to navigate the often rebellious and awkward language of the heart, a blueprint for the future of poetry in New Zealand and beyond.



**a best practice guide for educators**

# WORD - THE FRONT LINE



In FY17 Action Education hosted the third year of our annual inter-high school spoken word poetry competition 'WORD - The Front Line.' The competition is the first and only one of its kind here in New Zealand, giving young people the space and support necessary to develop their creative abilities and speak to issues that are relevant for their generation.

Every year we see an increase in the number of schools and teams wanting to participate in WORD. In FY17 we hosted 3 regional auditions; Central and West, North, and South, in which we had an astounding 37 teams from 26 high schools come out and audition. From each region the top four teams made it into the competition. These 12 teams start their Word - The Front Line journey with slam camp at Te Puea Memorial Marae.

This is one of the greatest experiences of the whole competition as it enables participants to foster positive relationships/whanaungatanga with members of their own team and with students from schools all across Auckland. For many teams, it may also be the first time they receive support and guidance to develop their craft.

The two days include whakawhanaungatanga sessions, spoken word poetry workshops, open mic sessions, and lots of fun.

A special thank you to Domino's Pizza who were able to provide us with free pizza for lunch on Saturday and Sunday!

After Slam Camp, we ran a series of four workshops at the Auckland Art Gallery. Each workshop had a specific focus such as individual writing, poetry performance, and group pieces.

These workshops were facilitated by Action Education, members of the South Auckland Poets Collective, and some incredible guest poets from the poetry community such as Marina Alefosio, Jahra Rager, Grace Taylor and Dominic Houey AKA 'Tourettes'.

The workshops were followed by two semi-finals, with six teams competing in each. The semi-finals were held at the Herald Theatre in Aotea Centre.

Each semi-final is open to the public and is a great opportunity for family and friends of participants to witness and support these young poets stepping up to their own front lines. The semi-finals saw an incredibly high calibre of poetry and some of the greatest performances in the competition to date.

The top three schools from each semi-final advanced to the Grand Slam at the Concert Chamber at the Auckland Town Hall. This year was our biggest Grand Slam yet, with more than 400 people in attendance.

With the help of crowd funding through Boosted we were able to take the winning team from Marist College to Sydney to compete in the first ever Trans-Tasman slam against the Bankstown poetry youth team. In addition, the team had their poems published in the 'English in Aotearoa' journal, a publication distributed to all secondary schools across Auckland, and they had their poems professionally recorded thanks to Red Bull Auckland Studios.

We send out a huge thank you to Auckland Council Regional Arts and Culture whose funding enabled WORD - The Front Line to go ahead, thank you so much for your support.

Projects as far reaching and impactful as WORD - The Front Line require a village to happen, so we also send a big thank you to Auckland Live, Auckland Art Gallery, Youthline, Domino's, Red Bull Auckland Studios, The South Auckland Poets Collective and the wider poetry community. Thank you all so much.





# STAND UP POETRY

Stand Up Poetry (SUP) is stronger than ever, exposing hundreds of audience members to the power of spoken word and expanding deeper into both the North Shore and South Auckland.

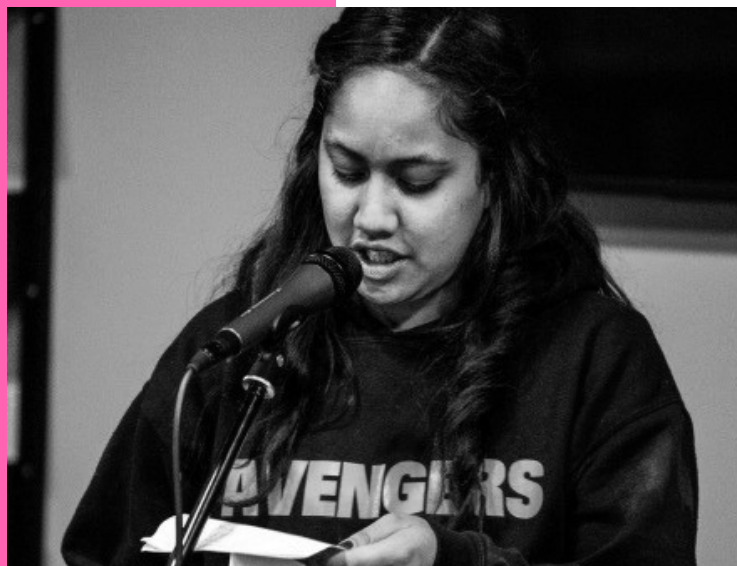
Held on the first and third Wednesdays of the month and featuring internationally acclaimed guest poets alongside local heroes and first time readers, SUP was created as an all ages alternative for young poets who may not have access to many of the central Auckland poetry venues, either because they were too young or lacked safe transport.

With the help of our friends in the South Auckland Poets Collective, we host SUPs in safe public spaces like public libraries and community centres, moving the events from place to place and bringing poetry to the people!

An exciting new initiative has been to book teams and alumni from our WORD - The Front Line high school poetry slam as our featured performers. From Aorere College, McAuley High School and even a student led event hosted at Rangitoto College, poets who may have cut their teeth on the SUP open mic are now the featured performers and organisers, introducing this medium to new generations.

We would like to offer a huge and special thank you to Auckland City Council for their ongoing support enabling this creative and supportive space to happen.

This year we hosted 25 events and reached an audience of over 1400 people.



OCT  
20

Stand Up Poetry Open Mic featuring  
McAuley High School

Public · Hosted by Action Education Inc and 2 others · 2 co-hosts pending [?]

South Auckland Poets Collective & Action Ed  
**STAND UP POETRY & OPEN MIC**  
Thurs 21 July 7pm Fresh Gallery, Otara - KOHA ENTRY





# PROFESSIONAL DEVELOPMENT

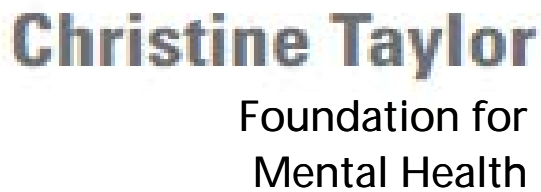
Action Education are often called upon to provide professional development for youth workers, teachers, artists, tutors and social workers. We can provide training on the following topics, and also put together bespoke packages based on the need of the group or organisation:

- Youth Advisory and Participation Processes
- Self-Care, Ethics and Boundaries
- Youth Development
- Group Facilitation
- Team Building
- Spoken Word Best Practice
- Facilitation of Youth Based Arts Projects
- Poetry and Story Telling
- Anger and Stress Management

In FY17 we were pleased to work with Youthline, the Horowhenua District Council, the New Zealand Association for Teachers of English, Te Kahui Poutouko Oranga and the New Zealand Rugby Players Association.

Our work with the New Zealand Rugby Players Association has been particularly exciting, as we had the opportunity to lead a workshop with The Blues Super Rugby team, as well as with individual players. We are excited about future work with the NZRPA and are exploring opportunities in Dunedin and Manawatu.

# ACKNOWLEDGEMENTS



# *THANK YOU SO MUCH.*

ANZ Staff Foundation  
Auckland Airport Community Trust  
Auckland Art Gallery  
Auckland Council - Creative Communities  
Auckland Council - Mangere Otahuhu Local Board  
Auckland Council - Manurewa Local Board  
Auckland Council - Orakei Local Board  
Auckland Council - Otara/Papatoetoe Local Board  
Auckland Council - Papakura Local Board  
Auckland Council - Puketapapa Local Board  
Auckland Council - Waitemata Local Board  
Auckland Council - Whau Local Board  
Auckland Council - Regional Arts and Culture Grant  
Auckland Live  
BlueSky Community Trust  
Christine Taylor Foundation for Mental Health  
COGS - Auckland  
COGS - Far North  
COGS - Papakura/Franklin  
COGS - Rodney / North Shore  
COGS - Whangarei/Kaipara  
Foundation North  
Huffer  
Lottery Grants Board  
Red Bull Studios  
Sargood Bequest  
The Southern Trust  
The Trusts Community Foundation  
Wiri Licensing Trust  
Youthline

# ***FINANCIALS***



ACTION EDUCATION

ACTION EDUCATION INCORPORATED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 March 2017

13 Maidstone Street  
Ponsonby, Auckland 1021  
Phone: (09) 361 4164 Fax: (09) 376 6650  
E-mail: [info@actioneducation.co.nz](mailto:info@actioneducation.co.nz)

***A comprehensive Individual, Group and Community Resource***



# **ACTION EDUCATION INCORPORATED**

For the year ended 31 March 2017

## **INDEX**

	<b>Page</b>
Reviewers report	1
Directory	3
Statement of Comprehensive Revenue and Expenses	4
Statement of Financial Position	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
Notes to the Financial Statements:	
1. Introduction	8
2. Revenue	9
3. Property plant and equipment	10
4. Receivables from exchange transactions	11
5. Cash and short term deposits	11
6. Funding received in advance	11
7. Employee benefits	11
8. Payables and provisions	12
9. Financial management	12
10. Related parties	12
11. Commitments & contingencies	13
12. Subsequent events	13



# Independent Review Report

To the Trustees of Action Education Incorporated

## Report on the financial statements

### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements on pages 4 to 13 do not:

- i. present fairly in all material respects the incorporated society's financial position as at 31 March 2017 and its financial performance and cash flows for the year ended on that date; and
- ii. comply with Public Benefit Entity Standards Reduced Disclosure Regime (Not-For-Profit).

We have completed a review of the accompanying financial statements which comprise:

- the statement of financial position as at 31 March 2017;
- the statements of comprehensive income, changes in equity and cash flows for the year then ended; and
- notes, including a summary of significant accounting policies and other explanatory information.



### Basis for conclusion

A review of financial statements in accordance with International Standard on Review Engagements (New Zealand) (ISRE (NZ)) 2400, *Review of Historical Financial Statements Performed by an Assurance Practitioner who is not the Auditor of the Entity* ("ISRE (NZ) 2400") is a limited assurance engagement. The auditor performs procedures consisting of making enquiries, primarily of persons responsible for financial and accounting matters, and applying analytical and other review procedures.

This Standard also requires us to comply with relevant ethical requirements.

Other than in our capacity as assurance practitioners we have no relationship with, or interests in, the incorporated society.



### Use of this Independent Review Report

This report is made solely to the Trustees as a body. Our review work has been undertaken so that we might state to the Trustees those matters we are required to state to them in the Independent Review Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trustees as a body for our review work, this report, or any of the opinions we have formed.



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## Other Information

The Trustees, on behalf of the society, are responsible for the other information included in the entity's Annual Report. Our opinion on the company and group financial statements does not cover any other information and we do not express any form of assurance conclusion thereon.

In connection with our review of the society's financial statements our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the society's financial statements or our knowledge obtained in the review or otherwise appears materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



## Responsibilities of the Trustees for the financial statements

The Trustees, on behalf of the incorporated society, are responsible for:

- the preparation and fair presentation of the consolidated financial statements in accordance with generally accepted accounting practice in New Zealand (being Public Benefit Entity Standards Reduced Disclosure Regime (Not-For-Profit));
- implementing necessary internal control to enable the preparation of a financial statements that is fairly presented and free from material misstatement, whether due to fraud or error; and
- assessing the ability to continue as a going concern. This includes disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless they either intend to liquidate or to cease operations, or have no realistic alternative but to do so.



## Auditor's Responsibilities for the review of the financial statements

Our responsibility is to express a conclusion on the financial statements based on our review. We conducted our review in accordance with ISRE (NZ) 2400. ISRE (NZ) 2400 requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements are not prepared, in all material respects, in accordance with Public Benefit Entity Standards Reduced Disclosure Regime (Not-For-Profit).

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (New Zealand). Accordingly we do not express an audit opinion on these financial statements.

This description forms part of our Independent Review Report.

KPMG  
Auckland

22 June 2017

## **ACTION EDUCATION INCORPORATED**

### **Directory:**

Nature of the Organisation	Action Education is a not-for-profit organisation providing a range of communication, life skills and personal development courses with the aim to promote wellness for individuals, groups and the community, and concurrently observing societies' cultural and spiritual values.
Registered Office	13 Maidstone Street Ponsonby AUCKLAND 1021 Telephone: 09 376-6645 Facsimile: 09 376-6650
Incorporation Number	547624
Charities Registration no	CC24073
IRD Number	28-030-101
Board of Trustees	Mr J. Prior (Chairman) Mr R. Beaumont Mr D. Wong-Tung Ms J McKenzie Ms M Winterstein Ms M Potter (resigned March 2017) Mr R Jolly (joined June 2016) Ms K Jens (joined July 2016)
Independent Accountant	KPMG Chartered Accountant
Bank	ASB Bank Ltd
Business Location	13 Maidstone Street Ponsonby AUCKLAND 1021

**ACTION EDUCATION INCORPORATED****Statement of Comprehensive Revenue and Expenses**

For the year ended 31 March 2017

	Notes	2017 \$	2016 \$
<b>Revenue</b>			
Contracts		34,860	38,623
Training and support services		20,471	51,879
Interest and dividends		907	1,436
Donations		-	41,030
Grants		118,569	58,997
Sponsorship & partners		-	7,500
<b>Total revenue</b>		<b>174,807</b>	<b>199,465</b>
<b>Expenditure</b>			
Employee costs		135,710	125,932
Facilities and technology expense		3,001	5,268
Service delivery & social enterprise expense		44,365	36,720
Depreciation expense	3	1,012	2,345
Travel and vehicle expense		5,708	9,519
Organisation and management expense		5,617	8,299
<b>Total expenditure</b>		<b>195,413</b>	<b>188,084</b>
<b>Surplus / (Deficit) for the year</b>		<b>(20,606)</b>	<b>11,381</b>
<b>Other comprehensive revenue and expense</b>		-	-
<b>Total comprehensive revenue and expense for the year</b>		<b>(20,606)</b>	<b>11,381</b>

The notes on pages 8-13 form part of and should be read in conjunction with these financial statements

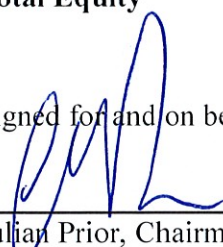


**ACTION EDUCATION INCORPORATED**

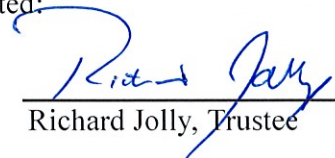
**Statement of Financial Position**  
**For the year ended 31 March 2017**

	Note	2017 \$	2016 \$
<b><u>ASSETS</u></b>			
<b>Current Assets</b>			
Accounts Receivable	4	6,680	7,480
Short term deposits	5	-	37,039
Cash at bank	5	23,250	9,106
<b>Total Current Assets</b>		<b><u>29,930</u></b>	<b><u>53,626</u></b>
<b>Non-current Assets</b>			
Property, Plant and Equipment	3	1,179	2,191
<b>Total Non-current Assets</b>		<b><u>1,179</u></b>	<b><u>2,191</u></b>
<b>Total Assets</b>		<b><u>31,109</u></b>	<b><u>55,817</u></b>
<b><u>LIABILITIES</u></b>			
<b>Current Liabilities</b>			
Funding received in advance	6	-	-
Employee Benefits	7	12,054	12,049
Payables and provisions	8	13,017	17,124
<b>Total Liabilities</b>		<b><u>25,071</u></b>	<b><u>29,173</u></b>
<b>Net Assets</b>		<b><u>6,038</u></b>	<b><u>26,644</u></b>
<b><u>EQUITY</u></b>			
Accumulated comprehensive revenue and expenses		6,038	26,644
<b>Total Equity</b>		<b><u>6,038</u></b>	<b><u>26,644</u></b>

Signed for and on behalf of Action Education Incorporated:

  
 Julian Prior, Chairman

20/6/17  
 Date

  
 Richard Jolly, Trustee

20 JUNE 2017  
 Date

The notes on pages 8-13 form part of and should be read in conjunction with these financial statements.

**ACTION EDUCATION INCORPORATED**

**Statement of Changes in Equity**  
**For the year ended 31 March 2017**

	Note	Accumulated comprehensive revenue and expense	Total
Balance at 1 April 2015		15,263	15,263
Surplus for the period		11,381	11,381
<b>Balance at 31 March 2016</b>		<b>26,644</b>	<b>26,644</b>
Balance at 1 April 2016		26,644	26,644
Deficit for the period		(20,606)	(20,606)
<b>Balance at 31 March 2017</b>		<b>6,038</b>	<b>6,038</b>

The notes on pages 8-13 form part of and should be read in conjunction with these financial

**ACTION EDUCATION INCORPORATED**

**Statement of Cash Flows**

**For the year ended 31 March 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>Cash flows from operating activities</b>		
<b>Receipts:</b>		
Contracts	44,967	34,207
Support Services	23,990	66,153
Grants	118,775	62,867
Partners-Sponsors	-	7,500
Philanthropic Donors	18,904	43,000
<b>Payments:</b>		
Payments to suppliers	(113,374)	(89,259)
Payments to employees	(117,718)	(120,561)
<b>Net cash flows from operating activities</b>	<b>(24,456)</b>	<b>3,907</b>
<b>Cash flows from investing activities</b>		
<b>Receipts:</b>		
Interest received	1,561	1,291
<b>Payments</b>		
Capital expenditure	-	-
<b>Net cash flows from investing activities</b>	<b>1,561</b>	<b>1,291</b>
<b>Cash flows from financing activities</b>		
Cash was received from:		
	-	-
<b>Net cash flows from financing activities</b>	<b>-</b>	<b>-</b>
<b>Net change in cash</b>	<b>(22,895)</b>	<b>5,198</b>
<b>Opening Cash 1 April</b>	<b>46,146</b>	<b>40,948</b>
<b>Closing Cash Balance 31 March</b>	<b>23,251</b>	<b>46,146</b>

## **ACTION EDUCATION INCORPORATED**

### **Notes to the Financial Statements**

**For the year ended 31 March 2017**

#### **Note 1: Introduction**

##### ***Reporting Entity:***

Action Education Incorporated ("the Society") is an incorporated society incorporated under the Incorporated Societies Act 1908 on 29th June 1992.

The Society delivers community services including personal development, counselling, and youth development programmes.

The Society is public benefit entity and their primary objective is to provide services for community and social benefit, rather than making a financial return. Accordingly, the Society have designated themselves as a not-for-profit public benefit entities (not-for-profit PBE's) for the purpose of financial reporting.

##### ***Basis of Preparation:***

The financial statements of the Society have been prepared in accordance with the requirements of its constitution and the Charities Act 2005, which require compliance with generally accepted accounting practice in New Zealand (NZ GAAP).

These financial statements have been prepared in accordance the Public Benefit Entites Accounting Standards (PBE Standards), issued by the External Reporting Board (XRB), in accordance with Tier 2 PBE Standards. They comply with PBE Standards, as appropriate for not-for-profit PBEs, and all available reduced disclosure concessions have been applied.

The financial statements have been prepared on a historical cost basis.

The financial statements are presented in New Zealand dollars, which is the Trust's functional currency, rounded to the nearest dollar.

##### ***Standards and interpretation issued and not yet adopted***

There were no new PBE Standards, amendments and interpretations issued but not yet effective that have not been adopted.

## ACTION EDUCATION INCORPORATED

### Notes to the Financial Statements (continued)

For the year ended 31 March 2017

#### *Taxes*

The Society is a registered charity with the Charities Services and has a charitable status with the Inland Revenue so is not liable for income tax, under the Income Tax Act 2007.

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue is included as part of receivables or payables in the Statement of Financial Position.

The net GST paid to, or received from the Inland Revenue, including the GST relating to investing and financing activities, is classified as an operating cash flow in the Statement of Cash Flows.

## 2 Revenue

Revenue from exchange transactions are measured at the fair value of consideration received or receivable.

**a) *Contracts:*** Revenue from contracts is recognised as the services are provided by reference to the stage of completion. Where the contract outcome cannot be measured reliably, revenue is recognised only to the extent that the expenses incurred are recoverable.

**b) *Interest & dividends:*** Interest income is accrued and dividends or similar distributions shall be recognised when the Society's right to receive payment is established.

**c) *Non-exchange revenue :*** Cash donations, grants, fundraising and sponsorships are classified as non-exchange transactions. Revenue from these transactions is recognised in full on receipt. In some cases non-exchange transactions contain a condition that will result in the repayment of the amount if these conditions are not met. In this case the Society recognises a liability for deferred income (Revenue in Advance) and revenue is recognised only once the Society has satisfied these conditions.



## ACTION EDUCATION INCORPORATED

### Notes to the Financial Statements (continued) For the year ended 31 March 2017

#### 3 Property, Plant and Equipment

Property, plant and equipment is measured at cost less accumulated depreciation. Cost includes items directly attributable to the acquisition as an asset, have future economic benefits and the cost or fair value of the item can be measured reliably. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

Depreciation is charged on a straight-line basis over the useful life of the asset. Depreciation is charged at rates calculated to allocate the cost or valuation of the asset less any estimated residual value over its remaining useful life. The useful lives of major classes of assets have been estimated as follows:

Office Equipment	3.3 years
Computers	2.5 years
Other Equipment	12 years

	<u>Equipment fixtures &amp;</u>	<u>Total</u>
<b><u>Cost or valuation</u></b>		
As at 31 March 2016	11,967	11,967
Additions	-	-
Disposals	-	-
As at 31 March 2017	11,967	11,967
<b><u>Depreciation</u></b>		
As at 31 March 2016	9,777	9,777
Depreciation	1,012	1,012
As at 31 March 2017	10,789	10,789
<b><u>Net book values</u></b>		
As at 31 March 2016	2,191	2,191
As at 31 March 2017	1,178	1,178

## ACTION EDUCATION INCORPORATED

### Notes to the Financial Statements (continued)

For the year ended 31 March 2017

#### 4 Receivables from exchange transactions

Receivables are initially recognised at fair value and subsequently measured at amortised cost less any provision for impairment. A provision for impairment of receivables is established when there is evidence that the Trust will not be able to collect all amounts due.

	<u>2017</u>	<u>2016</u>
	\$	\$
Trade debtors	<u>6,680</u>	<u>7,480</u>
	<u>6,680</u>	<u>7,480</u>

#### 5 Cash and Short term deposits

Cash includes cash on hand, cash at bank and short term deposits with an original maturity of three months or less.

Short-term deposits comprise of term deposits held at retail banks for terms between 90 days and one year.

#### 6 Funding received in advance

The following funding was received by Action Education prior to balance date and relates to the subsequent financial year:

	<u>2017</u>	<u>2016</u>
	\$	\$
Total Funding in Advance	<u>-</u>	<u>-</u>

#### 7 Employee benefits:

Liabilities for wages and salaries and annual leave are recognised in surplus or deficit during the period in which the employee rendered the services, and are generally expected to be settled within 12 months of the reporting date. The liabilities for these short-term benefits are measured at the amounts expected to be paid. Sick leave is recognised as expense when the leave is taken and is measured at the rates paid.

	<u>2017</u>	<u>2016</u>
	\$	\$
Annual leave provision	<u>7,366</u>	<u>6,002</u>
Other employee benefits	<u>4,688</u>	<u>6,046</u>
	<u>12,054</u>	<u>12,049</u>

## ACTION EDUCATION INCORPORATED

### Notes to the Financial Statements (continued)

For the year ended 31 March 2017

#### 8 Payables and provisions

The Society recognises a provision for future expenditure when there is a present obligation as a result of a past event and a reliable estimate can be made of the amount of the obligation.

	<u>2017</u>	<u>2016</u>
	\$	\$
Payables	11,419	10,326
Provisions	1,598	6,798
	<u>13,017</u>	<u>17,124</u>

#### 9 Financial risk management

The Society has classified its financial assets & liabilities below as loans and receivables on initial

Financial assets include: cash and short-term deposits; trade and other receivables;

Financial liabilities include trade and other payables and short term provisions.

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. After initial measurement, financial assets are subsequently measured at amortised cost using the effective interest method, less impairment. Losses arising from impairment are recognised in the surplus or deficit. A financial liability is derecognised when the obligation under the liability is discharged or cancelled, or expires.

At each balance date the Society assesses whether there is any objective evidence that a financial asset or liability is impaired. Where the carrying amount of an asset exceeds the recoverable amount or recoverable service amount, the asset is considered impaired and is written down to its recoverable amount. Impairment losses are recognised in surplus or deficit in those expense categories consistent with the nature of the impaired asset. Any previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable amount since the last impairment loss was recognised. Any reversal is recognised in surplus or deficit.

#### 10 Related parties and key management personnel

There have been no impairments of related party balances during the year (2016: nil) and there have been no write offs of related party balances during the year (2016: nil). Related party transactions of a material nature that were incurred during the financial year were:

		<u>2016</u>	<u>2016</u>
		\$	\$
<u>Youthline Auckland Charitable Trust</u>			
Income:	Fees collected by Youthline	6,480	14,539
	Youthline contract & other payments	-	29,745
Expense:	Cost payments to Youthline	17,533	9,749

**ACTION EDUCATION INCORPORATED**

**Notes to the Financial Statements (continued)**  
**For the year ended 31 March 2017**

**11 Commitments & contingencies:**

No significant contingent liabilities are known to exist at balance

**12 Subsequent Events**

There were no significant events subsequent to balance date that would affect these financial statements.

# ***GET IN TOUCH***

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CREATIVITY IS NECESSARY